

Program for the Practical Training and Engagement of Innovators

Application Guidelines
for the Long-Term Internship Program
FY2023



HIRAKU

(Home for Innovative Researchers and Academic Knowledge Users)

<https://hiraku.hiroshima-u.ac.jp/en/>

1. Objectives of the HIRAKU Long-Term Internship

The HIRAKU Long-Term Internship Program is a dispatch program designed to help young researchers develop practical skills and expand their career options while contributing to solving problems in real companies and society.

This internship program aims to train young researchers to be active in various fields outside of academia by encouraging them to acquire the experiences and abilities that they may be particularly lacking, based on their past experiences, research activities, career plans, etc.

*For more information on HIRAKU, please refer to “(Attachment 1) Outline-of-HIRAKU”.

2. Applicant Eligibility

Doctoral students (excluding the master program) enrolled at Hiroshima University (Lead Partner Organization of the Consortium), Yamaguchi University and Tokushima University (Co-Partner Organizations of the Consortium) or Okayama University, Shimane University, Tottori University, Ehime University, Kagawa University, Kochi University, Naruto University of Education, Gifu University, National Institute of Genetics, Prefectural University of Hiroshima, Hiroshima City University, Kochi University of Technology, Hiroshima International University and Ritsumeikan University, (Member Organizations), or researchers on fixed-term contracts from the above listed institutes who have completed a doctoral program (excluding the master program) within the last five years or so.

3. Contents of the Long-Term Internship Program

(1) Host Organization: private companies, public institutions, non-profit organizations, international organizations or primary/secondary educational development institutes, within and outside of Japan

(2) Term of the Internship: about a month or longer

(3) Contents of the Program: On-the-Job-Training at the Host Organization, pre-internship training, post-internship training.

(4) Others: Applicants from Hiroshima University must take the subject class “Long-term internship” at Hiroshima University.

4. Application Procedure

(1) Applicants are supposed to undertake a preliminary consultation before submitting their Application Documents, so please contact the relevant office described in “7. Inquiries”. To organize a preliminary consultation, please make an appointment for an interview via the “Career Counseling Function” from within the “Young Researcher’s Portfolio (HIRAKU-PF)”.

(2) Application Documents

① Application Form (Using the attached prescribed form). Furthermore, if the Host Organization requests you to also submit a form using a format which they specified, please do so.

② Research Achievement Report

You need to extract and download the Achievement Report from within the HIRAKU-PF. Refer to “(Attachment 2) HIRAKU-PF User Guide for Long-term Internship” to see how you can access the HIRAKU-PF and extract/download the Report.

③ Letter of Recommendation, written by the applicant's academic supervisor (Using the attached prescribed form)

④ Certificate of Enrollment

⑤ Written Consent of the representative of your enrolled organization* (Using the attached prescribed form)

*Only for those enrolled at or contracted with one of the HIRAKU Member Organizations

(3) Application Period:

April 1, 2023 (Sat) – March 31, 2024 (Sun)

(The Application Period is set only as a basic guideline. Therefore, please check with the relevant contact office, listed under “7. Inquiries”.)

5. Screening Procedure

The Host Organization will screen and select applicants based on the submitted Application Documents.

6. Contract Details

The terms and conditions differ according to the Host Organization. (Refer to the list available in HIRAKU-PF)

7. Inquiries

【For applicants enrolled at Hiroshima University or the HIRAKU Member Organizations】

HIRAKU Operating Council Office

Young Researcher Development, Global Career Design Center, Hiroshima University

1-7-1 Kagamiyama Higashi-Hiroshima City, Hiroshima 739-8514

Tel: 082-424-6213

E-mail: wakateyousei@office.hiroshima-u.ac.jp

【For applicants enrolled at Yamaguchi University】

Research Project Section, Research Promotion Division, Academic Research Department, Yamaguchi University

1677-1, Yoshida, Yamaguchi-shi, Yamaguchi 753-8511

Tel: 083-933-5036

E-mail: conso@yamaguchi-u.ac.jp

【For applicants enrolled at Tokushima University】

Research Promotion Department, Center for Research Administration & Collaboration,
Tokushima University

2-24 Shinkura-cho, Tokushima-shi, Tokushima 770-8501

Tel: 088-615-2425

E-mail: hiraku@tokushima-u.ac.jp